

Andy Bear Early Learning Center

11500 Wiles Rd.

Coral Springs, FL 33076

(954) 344-2151

We are an Equal Opportunity Employer and fully subscribe to the principles of Equal Employment Opportunity. Applicants and/or employees are considered for hire, promotion and job status, without regard to race, color, religion, creed, sex, marital status, national origin, age, or physical or mental disability.

Name _____ Date of Application _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Email _____

1. GENERAL INFORMATION

Are you able to perform the essential job functions of the position for which you are applying with or without reasonable accommodation? Yes No

Have you been convicted of any felonies other than minor traffic infraction during the past seven years? (A criminal record or a conviction will not automatically bar employment, but will be considered only as it reasonably relates to your fitness to perform in the position for which you are applying.) Yes No If Yes, explain _____

2. EDUCATION & TRAINING

Circle last grade completes – Grade 1 2 3 4 5 6 7 8 9 10 11 12 College 1 2 3 4 Masters _____ Doctorate _____

Name & Address of School	Major Studied	Graduated or Degree?	Average Grade
Last High School Attended			
College or University			
College or University (Technical, Vocational, Graduate, etc.)			
List any scholarships, academic honors, awards, or special achievements:			

3. SKILLS

Please list any skills you have that are appropriate for the position you are applying for: _____

If required, will you work?

Rotating Shifts Yes No Saturdays Yes No

Overtime Yes No Sundays Yes No

Position applying for, be specific: _____ Salary Requirements Per Hour Per Month Date You Can Start: _____

State fully why you believe you are qualified for this position: _____

INTERESTS / ACCOMPLISHMENTS: You may wish to list significant experience, interests & accomplishments gained while working as a volunteer, or as a hobbyist that may be useful in the position(s) you are seeking. Names or organizations designating religion, race, etc. need not be mentioned.

EMPLOYMENT HISTORY

Starting with your PRESENT or MOST RECENT employer, list in consecutive order, ALL employment for at least the past FOUR employers. If currently employed, may we contact your employer? Yes No

PRESENT OR MOST RECENT EMPLOYER FULL NAME OF COMPANY		SALARY BEGIN & END	EMPLOYED FROM TO MO/YR MO/YR	
STREET ADDRESS				
NAME & TITLE OF SUPERVISOR YOUR POSITION		REASON FOR LEAVING:		
LIST JOBS HELD, DUTIES PERFORMED, SKILLS USED, & PROMOTIONS WHILE EMPLOYED:				
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FULL NAME OF COMPANY		SALARY BEGIN & END	EMPLOYED FROM TO MO/YR MO/YR	
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NAME & TITLE OF SUPERVISOR YOUR POSITION		REASON FOR LEAVING:		
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READ CAREFULLY: I certify that the information contained in this application is correct to the best of my knowledge and understand that any misstatement or omission of information may result in denial of employment or discharge. I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from liability for any damage that may result from furnishing same to you.

Signature _____ Date _____

<u>Reference 1</u>	<u>Reference 2</u>
Name: _____	Name: _____
Relationship: _____	Relationship: _____
Organization: _____	Organization: _____
Address: _____ _____	Address: _____ _____
Zip Code: _____	Zip Code: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

Please answer the following questions:

1. Are you currently employed? Yes No

2. Ages you're comfortable with?

Infants (6 wks-17m) Toddlers (18-23m) Pre-School (2-4yr) School-Age5+

3. How many children are you comfortable with?

4 9 11 13 15 18

4. Have you ever had a restraining order issued against you? Yes No

If so, explain

5. Are you Married Divorced Single Separated Student Engaged

6. Who do you live with?

7. Do you have any children? Yes No

If yes, how many? _____

What are their ages

10. Are you looking for a position in which you can bring your child with you?

Yes No

11. What languages are you fluent in?

12. Do you smoke?

Yes No

13. Do you take any frequent medication?

Yes No

14. Are you CPR/First Aid Certified?

Yes No

15. While employed in a child care program, have you ever been the subject of disciplinary action or been responsible for a child care facility receiving an administrative fine or disciplinary action?

Yes No

If yes, Please Explain

16. Are you willing to change diapers and potty train? Yes No
17. I enjoy singing, dancing, and sitting on the floor with the children? Yes No
18. Have you ever had a child care license with the Department of Children and Families or been registered to provide child care in your home? Yes No
19. I am flexible and able to work with all age groups. Yes No
20. I have a good attitude and am a team player. Yes No
21. I am friendly and get along with everyone (parents, co-workers, etc.) Yes No
22. I can work any hours, if needed. Yes No
23. I am able to lift up to 25 pounds. Yes No
24. I accept responsibility for my actions. Yes No
25. I am responsible, mature, and make good judgements. Yes No
26. I am active and can get down to a child's level and play with him/her on the floor. Yes No

I confirm that in order to further my application for employment, Andy Bear Early Learning Center will use the data I have supplied to conduct reference checks and to confirm my identity. I understand that Andy Bear Early Learning Center may hold my information for future reference.

Authorization and Consent for Release of Information

I certify that my answers are true and complete. I authorize you to make such investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event that I am employed, I understand that false or misleading information given in my application or interview may result in discharge. I also understand that if employed, I am required to adhere to all policies and procedures of Florida Minimum Standards for Licensed Child Care Centers and company policies. I understand that my employment and compensation is terminable at-will.

Signature _____ Date _____